

## Minutes of Patient Participation Group Meeting held on

Thursday 19<sup>th</sup> December 2024

2 pm, via Microsoft Teams

Present:

<b>The Cranborne Practice:</b>	Unable to attend
<b>Crane Valley Primary Care Network</b>	Jayne Walton (Data and Digital Care Coordinator)
<b>Patient representatives:</b>	Julie Saunders (JAS) – Chair Andy Saunders Anne Farrugia Jenny Harmer Margaret Whitehead Mary Gane Neil Collier
<b>NHS Dorset (Integrated Care Board):</b>	Gill Foott - Community Engagement Officer (PPGs)
<b>Guest Speaker</b>	Louise Bate – Healthwatch Dorset Manager
<b>Apologies received:</b>	<i>From the Practice:</i> Jo Morris – Managing Partner Annie Morris (Operations Manager) <i>From the PPG:</i> Alan Pranglely

### Meeting notes

Patient Participation Group Meetings are now recorded. Meeting attendees, participants who have provided apologies and PPG members who have consented to provide an email address to be kept up to date with PPG activities will receive a link to the recording. PPG members who have not provided an email address can request a link to the recording by emailing [cranborneppg@gmail.com](mailto:cranborneppg@gmail.com).

Instead of approving meeting minutes, PPG members are asked to review and advise comments and queries about the previous meeting recording. Actions arising from the previous meeting are included on the [PPG Action Plan, which is accessible via the Practice website by following this link>>](#)

### Date and Time of Next Meeting

As there were no Practice Management representatives at the meeting the next PPG meeting date was left open. The Practice Manager subsequently agreed that the next PPG meeting should take place on the **6<sup>th</sup> March, 2025 at 2 pm**. An agenda is posted on the PPG page of the Practice website a few days prior to the meeting date.

We continue to offer participation via video call to those who prefer it. However, we are currently seeking to identify a meeting venue which is accessible, has sufficient capacity and has a good WiFi signal to hold hybrid meetings (with in-person and video participant attendance).

\*\*\* END \*\*\*